

**TOWN OF DAVIE  
TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** David Quigley, Planning and Zoning Manager/954 797-1075

**PREPARED BY:** Sandy Saikley, Office Supervisor

**SUBJECT:** Business Tax Receipt

**AFFECTED DISTRICT:** 2

**ITEM REQUEST:** Schedule for Council Meeting

**TITLE OF AGENDA ITEM:** KLG Consulting

**REPORT IN BRIEF:** Per Land Development Code 12-34 (N) Home occupations (Business Tax) are permitted for telephone and mail communication only and are subject to the regulations contained in the Town Code. In the AG, A-1 and R-1 districts, Town Council approval is required.

**PREVIOUS ACTIONS:** n/a

**CONCURRENCES:** n/a

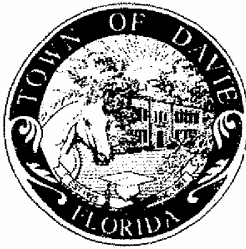
**FISCAL IMPACT:** not applicable

Has request been budgeted? n/a

Additional Comments:

**RECOMMENDATION(S):** Motion to approve resolution Staff finds application complete and suitable for transmittal to Town Council.

**Attachment(s):** Business Tax Receipt application, Letter of Intent.



TOWN OF DAVIE  
BUSINESS TAX RECEIPT

6591 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399  
PHONE: 954.797.1112 • FAX: 954.797.1204 • WWW.DAVIE-FL.GOV

## HOME BUSINESS TAX RECEIPT APPLICATION

APPLICANTS: COMPLETE BOTH SIDE OF APPLICATION

BUSINESS NAME: RLG Consulting

CORPORATION NAME: \_\_\_\_\_

BUSINESS ADDRESS: 10057 Laurel Rd ZIP: 33328

BUSINESS MAILING: 10057 Laurel Rd ZIP: 33328

BUSINESS PHONE: 603-714-4069 CELL: 603-714-4069

DESCRIBE TYPE OF BUSINESS: Clinical Research Consulting to office based physicians

BUSINESS IS: CORPORATION \_\_\_\_\_ SOLE PROPRIETOR ☒ PARTNERSHIP \_\_\_\_\_ LLC \_\_\_\_\_

OWNER/OFFICER (S)	HOME ADDRESS	CITY/ZIP	PHONE
1. <u>Karen L. Gaddy</u>	<u>10057 Laurel Rd</u>	<u>Davie, FL 33328</u>	<u>603-714-4069</u>

2. \_\_\_\_\_

FEDERAL ID NUMBER \_\_\_\_\_ OR SOCIAL SECURITY \_\_\_\_\_

I understand this is an application for a Business Tax Receipt in the Town of Davie. Until I have received the Business Tax Receipt, I will not conduct any business at this location. The Business Tax, upon receipt, is valid until September 30, 12 and must be renewed before each October 1<sup>st</sup>.

Initial

This application for Business Tax Receipt allows mail and telephone use only, no signs or exterior storage, no on-site employees are permitted.

KAREN L. GADDY  
Print owner or officer's name and title

Karen L. Gaddy  
Signature of owner or officer

OFFICE USE ONLY:

Date 4/22/10 Category 04200 Fee 53.61 Exempt \_\_\_\_\_ per Sec 13-3

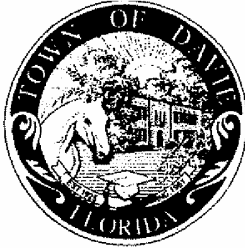
New ☒ Transfer \_\_\_\_\_ Name \_\_\_\_\_ Address \_\_\_\_\_ Owner \_\_\_\_\_ Transferred from \_\_\_\_\_

Tax Number 10-35233 Control Number 21875 Location ID Number 74292

Folio 50-41-19-12-1230 Zoning AG

Council Approval Required ☒ Yes \_\_\_\_\_ No \_\_\_\_\_ Zoning Approval 1/2 Date 4/22/10

Town Council Date \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Tabled \_\_\_\_\_



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**HOME BUSINESS TAX RECEIPT APPLICATION**

**SECTION 12-34 (N)-DEFINITION:**

Home Business Tax Receipt shall mean any use conducted entirely within a dwelling and carried on by persons residing in the dwelling unit, which is clearly incidental and secondary to the use of the dwelling for residential purposes and does not change the character thereof and in connection with which there is no display or stock in trade. The Home Business Tax Receipt shall involve phone and mail use only and shall not involve the use of any accessory building or yard space or activity outside of the main building not normally associated with residential use.

**SECTION 13-23 - LOCATION OF BUSINESS TAX RECEIPT; ZONING REGULATION**

(a) Each application for the Business Tax Receipt shall definitely state and set out the exact location at which business shall be operated. Before issuance of a Business Tax Receipt, verification of applicable zoning will be made. If the applicable zoning regulations do not permit the practice of such business, occupation or profession, the Business Tax Receipt will be denied. All Business Tax Receipts granted by council action by special exception, variance or by vested rights for nonconforming use, shall be so stated on the face of the license.

(b) Notwithstanding any provision to the contrary herein contained, certain businesses, professions or occupations may be conducted within a residentially zoned area (not to include R-1 or A-1, which require council approval) on a restricted basis for which a restricted Business Tax Receipt may be issued by the town. The owner of such business will secure a restricted Business Tax Receipt from the town subject to the provisions and limitations contained herein.

(c) Any person engaged in a personal profession or occupation which requires the use of his own personal residence may apply for a restricted Business Tax Receipt. Such application may list his home address as the place of business for the purpose of complying with the following conditions.

(1) No sign of any type may be posted or displayed on the premises which might serve to indicate that the premises are being used as a restricted home business use, except as required in accordance with all governmental bodies. No vehicles with any signs painted on them, which might serve to indicate that the premises are being used for restricted Business Tax Receipt use, shall be parked within the view of public right-of-way.

(2) The applicant shall not use the premises or any improvements thereon for the creation, storage, distribution, repair or sale of any of any merchandise or goods which would be visible from any location off the premises.

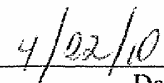
(3) No noise, odors, smoke or nuisance of any type shall arise from the conduct of the business here permitted or authorized.

(4) The applicant shall not cause or permit in connection with the business authorized herein any traffic that shall interfere or disrupt the flow for street use in the neighborhood.

(5) Any restricted Business Tax Receipt issued pursuant hereto may be revoked by the town council at any time upon notice and hearing for the violation of any provisions herein contained or for the violation of any ordinance of the town or law of the state pertaining to regulating or tax such business or for any other good and sufficient reason; provided, however, that this provision shall not effect the power of the court to revoke certain tax receipt where such revocation specifically provided for by ordinance. (Code 1964 8-6)

I understand the description of Home Business Tax Receipt as stated in Section 13-23, regarding Home Business Tax Receipt and the definition (12-34 N)

  
Applicant's Signature

  
Date

KLG Consulting  
Karen L. Gaddy  
10057 Laurel Road  
Davie, Florida 33328

April 20, 2010

Town of Davie  
Business Tax Receipt  
6591 Orange Drive  
Davie, Florida 33314

Dear Town of Davie:

I am pursuing the start of my own consulting business. My role in this business is as follows:

I will be assisting community-based physicians in Broward County with initiating and maintaining clinical trial research in their offices.

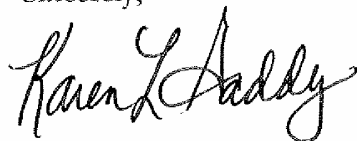
I will be utilizing 10057 Laurel Road strictly for phone and mail delivery only.

I will not be employing anyone other than myself.

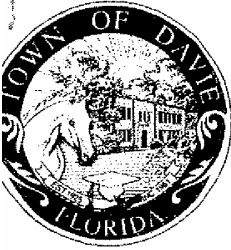
I will not be utilizing any signs at 10057 Laurel Road pertaining to KLG Consulting.

I will not be utilizing 10057 Laurel Road for any outside storage pertaining to KLG Consulting.

Sincerely,

A handwritten signature in black ink that reads "Karen L. Gaddy". The signature is written in a cursive, flowing style with a large initial "K" and "G".

Karen L. Gaddy



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**HOME BUSINESS TAX RECEIPT AFFIDAVIT**

Town of Davie, Planning & Zoning, & Business Tax Division,  
6591 Orange Drive, Davie, FL 33314

I understand that this is an application for a home business tax receipt in the Town of Davie and I may not conduct any business at this location until I have received the tax receipt document. I further understand that this business tax receipt upon issuance, is valid until September 30, 10, and must be renewed before October 1<sup>st</sup>.

I understand that as long as I conduct business in the Town of Davie I must keep an active business tax receipt.

**This application for home business tax receipt allows mail and telephone use only, no signs or storage, or on-site employees or clients are permitted.**

**All contractors must provide a copy of a lease at an alternate site for storage of equipment.**

I KAREN L. GADDY certify that, to the best of my knowledge, all of my statements are true, correct, complete and made in good faith.

**Print Owner or Officer's Name and**

**Title** President, KAREN L. GADDY

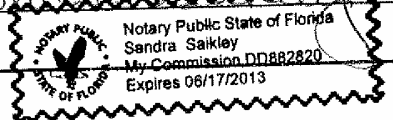
**Signature of owner or officer:** Karen L. Gaddy **Date:** 4/22/10

The foregoing was acknowledged before me this 22 day of APRIL, 2010  
By, KAREN LYNN GADDY Who is personally known to me or who has produced

DLG 300-512-65-684-0, as identification and whom did/did not take an oath

NOTARY PUBLIC Sandra Saikley

COMMISSION EXPIRES:



**A FALSE STATEMENT ON ANY PART OF BUSINESS TAX RECEIPT MAYBE GROUND FOR REVOKING SAID DOCUMENT OR SUSPENDING THE RECEIPT AFTER IT HAS BEEN ISSUED.**

✓65 Residency verified